

Central Jersey Chapter of the AMCA Bylaws

Sec 1; Chapter Name:

This organization will be known as the Central Jersey Chapter of the Antique Motorcycle Club of America, Incorporated. AKA; CJAMCA, CJ of the AMCA, CJCAMCA, CJC of the AMCA.

Sec 2; Purpose:

To bring together like-minded individuals to further the cause of restoring, repair and in some cases modification of antique/historic motorcycles, those who's hobby, interest, passion or business is to keep these antiques/historic motorcycles in operating condition and to promote interest in others to do the same.

To support the Antique Motorcycle Club of America (AKA the AMCA) in its endeavors and activities where not in conflict with our own chapter or individual beliefs in action or deed.

Sec 3; Structure:

The Central Jersey Chapter of the AMCA will be established as a not for profit corporation with a board of officers, a board of trustees, committees and general membership.

All members of the Central Jersey Chapter of the AMCA must be members of the AMCA national chapter.

Sec 4; Management:

The normal system of management of the Central Jersey Chapter of the AMCA will be through a three-tiered board of trustees,

Tier one will be the President, Vice President and the Secretary.

Tier two will be the remaining elected (or appointed) board members (two or four).

Tier Three will consist of the chairpersons of any committee established by the Board of Trustees.

Only tier one and two board members vote on matters pertaining to the business of the board and Chapter.

The voting board should always be made up of an odd number but in the case where it's an even number the President abstains from voting.

If for some reason we cannot fill all the positions on the board, the board may operate with tier one only until the remaining positions can be filled.

All tier one and two officers and board members must be in the chapter for at least one year and have attended 75% of the general membership meetings before being eligible for those positions, excepting the first-year board members.

The above requirements for inclusion into the board of trustees may be waived if the candidate is known to the board or has special qualifications that would make this person a suitable candidate. This can only be done for one person and can only be done once every three years.

4A; Elections:

Board members will be elected/announced at the annual November general membership meeting, announcement of the upcoming elections will be at the October general membership meeting and by email sent to the general membership around the time of the October meeting.

Voting may be done in person at the meeting, by written letter/ballot or by email at the discretion of the election committee with approval of the board.

The election committee will be made up of members who are not running for a board position (if possible). If this is not possible the Secretary will be in charge of the elections.

Anyone who has been a member for at least one year is eligible to run for the board of trustees (tier two) position providing they have attended at least 75% of the general membership meetings.

Any board member who has met all the above requirements in time and attendance is illegible to run for an officer (tier one) position.

All board members (tier one and two) must own a vintage/historic motorcycle.

All positions are two-year terms with half the board running in alternate years.

Special elections may be held in the case of a board member or officer steps down or is removed from the position or a person can be appointed by the voting board members (tier one and two) to fill that position.

All board members (tier one, two and three) must be paid up members of the AMCA and of the Central Jersey Chapter of the AMCA.

Every person who wishes to run for a tier one or two position will write one campaign email to the general membership expressing the desired position telling why he feels he is qualified and stating his related interests. No mudslinging, negative type of campaigning is allowed and may be grounds for disqualification from the election.

4B; Removal/Expulsion from The Board:

A board member of any tier may be removed from the position by a vote of no confidence among the board and this process may be initiated by request of the general membership or by the board members.

Reasons could be but are not limited to; discrimination, rude, uncalled for behavior, threatening comments, abusive language, drunkenness, drug use, disruption of meetings, unwanted/bothersome contacting of members or associates, inactivity and incompatibility and is determined by the voting board of trustees.

Sec 5; General Membership:

A; All candidates for general membership will announce their intentions for membership into the chapter at a general membership meeting or by email to the board of trustees. Sponsorship is not necessary but is preferred.

All new members will be given a six-month probationary period during which they must attend all the general membership meetings and may be dismissed for any reason during this time by a vote of the tier one and two board members without explanation.

B; After the probationary period the person will become an Associate member for a one- and one-half year period to assess the persons character and compatibility to the chapter.

C; After this two-year period the person may be granted full membership status or have the probationary period extended or be asked to leave the chapter.

D; All the above rules for membership may be waived if the applicant comes to the club from an experienced background (to be determined by the board) and is known to the board.

5a; Dismissal:

Dismissal may become necessary;

If a member or applicant does not act in accordance with the bylaws, acts in a way considered not good conduct by the board of trustees or by any act or opinion that may, in the opinion of the board, deem this person a liability or safety concern to the chapter.

If the member is deemed incompatible with the chapter by making nuisance type complaints, acting in a disruptive manor, unwanted contact with other members or associates, excessive swearing, fighting, threatening violence, inactivity or any other situation where the board feels it is necessary to act for the good of the chapter.

Sec6; Operation of the Chapter:

A; All day to day and long-term planning and operations of the chapter is performed by the Board, tier one and two.

B; Special event planning is done by an appointed committee and all plans are approved or disapproved by the tier one and two board members.

C; Any general member in good standing may suggest an action, propose an event or function by way of a proposal to the board in a written communication either in letter or email or by a recorded (by the Secretary) suggestion at a general membership meeting.

D; All proposals will be reviewed by the board and the board's decision is final. No proposals will be voted on by the general membership unless initiated by the board.

Sec7; Dues, Membership Fees, Monies and Assets:

A; Monthly dues and membership fees will be an amount to be determined by the board of trustees' tier one and two and may or may not be presented to the general membership for a vote.

B; Monthly dues in an amount to be determined by the board will be paid at the monthly meeting or in place of monthly dues every member present

will participate in a monthly 50/50 drawing. Which one will be determined by the board.

C; All money is to be collected by the treasurer or an assigned person in the absence of the treasurer and distributed only for chapter expenses as determined by the tier one and two board of trustees.

D; Two of the tier one or two board members may authorize expenditures of up to one hundred (\$100) dollars if need be and must be reported to and recorded by the Secretary. Expenditures of this type must be reported to the board of trustees at the next meeting of the board.

E; Assets of the chapter valued in excess of one hundred dollars (\$100) can only be liquidated or sold after a proposal is made to the general membership, voted on and approved by a two thirds majority of the entire chapter.

Sec8; News Letter and Communications:

A; A newsletter must be published once a year in the first quarter of the year to announce the election results and to introduce the officers. Also, an agenda for at least the next quarter but preferably for the year should be included as well as any other information that the Editor or the board may feel should be included.

B; Other newsletters may be published throughout the year at the discretion of the board and/or the Editor.

C; Members may advertise items for sale, products or businesses for free providing time and space permit. Any non-member will be charged for this service unless waived by the board.

D; Contents of the newsletter must be approved by the tier one and two members of the board.

E; The Editor will be considered a committee chair person (or persons) and as such will automatically become a tier three board member if that person is not already an elected board member.

F; The Editor can solicit material from outside sources or from other AMCA newsletters provided it is considered public domain or permission to use this material has been granted in writing by the author and credit is given to the author when the material is re-published in the newsletter.

G; The above communication rules will apply to any communication types (web site, Facebook page or other electronics communication devises)

although these requirements may be waived in certain cases where the material/site must be regularly maintained providing the information is considered public domain and non-controversial and has been determined by the board.

H; All outgoing communications to vendors, event partners, solicitations and etc. must be reviewed by and permission to send granted by the board.

I; Any/all pictures used in published articles, press releases, emails or communications of any type that contains members or their property (such as motorcycles or any other type of transportation, homes) family, projects, etc. must have the written consent of the member.

Sec 9; Meetings:

A; The board should meet at least four times a year to plan an agenda for the upcoming quarter.

B; The board may be required to meet more often if the need arises. Any board member may request a special meeting of the board if the board member feels it is necessary. This request should go through the President or the Vice President to determine date and time and to notify the other board members.

C; A non-board member (general member of any status) member may request a meeting with the board either as a special meeting if the topic is time sensitive or at a regularly scheduled board meeting, to be determined by the tier one board members, for any reason the member sees fit. The request should be in writing/email with an outline of the reason for the meeting to be included. The board will determine if the request should be granted.

D; Interim meetings/communication of the board may be done by email instead of calling an in-person meeting. All board members should reply to the email and the email string should be printed out by the Secretary as minutes of the meeting. Interim meetings should not be conducted by phone unless it is a conference call with all board members included and the Secretary should record the meeting minutes as he/she would at any meeting.

E; General membership meeting will be held once a month with day, place and time to be determined by the tier one and two board of trustees. The purpose of the meetings will be to promote comradery within the chapter, to inform members of upcoming rides and events, discuss club inclusion in events, and to address any other business the board feels should be brought

before the general membership or the general members feels should be discussed at an open meeting.

F; Past Presidents may attend board meetings if he/she wishes but cannot vote unless the past President is asked to sit in for an absent member of the tier one or two board.

Sec 10; Bylaws, Review and Changes:

A; The bylaws are to be read and reviewed annually by the tier one and two members of the board, assessed to see if changes are needed and voted on by the board.

B; All new board members of any tier should be given a copy of the bylaws and should be read by that member to familiarize themselves with the rules of the chapter.

C; Changes to the bylaws must be voted on and approved by a two thirds majority of the tier one and two members of the board. If a decision cannot be made but the tier one board members feel it is necessary, they can by a two thirds majority approve or disapprove the changes.

D; Any general member may have copies of the bylaws by request made to any board member.

Sec 11; Dissolving the Chapter

A; Dissolving the chapter can only be done with a two thirds majority of the tier one and two board members or at the request of the Antique Motorcycle Club of America. All remaining funds will be donated to the AMCA only after all debts and expenses have been paid.

Special Section;

Members should not profit from the club in the normal course of volunteering but may charge for services performed providing those services are part of the members regular professional duties such as but not limited to providing web services.

The Treasurer is responsible for filing annual tax returns and is considered a tier three board member. The Treasurer maintains the balances in the bank, handles the check book, collects the dues at the general membership

meetings, online or by mail, handles all club monies and reports the chapter funds at the general membership meetings.

The Secretary is responsible for the recording, reporting and publishing to the board the minutes of all meetings and emergency expenditures authorized by the tier one board members. The Secretary may also be asked to run the elections if a committee cannot be assembled from the membership. The Secretary will also keep the chapter compliant with state and federal rules as well as AMCA rules.

The President reports the officer/membership list to the AMCA Director of Chapters before the end of January and is responsible for calling for and heading all meetings, is the liaison to the AMCA national, organizes and heads all general membership meetings and helps set the agenda for the year.

The Vice President will report on committee actions if the committee chair is not available to report in person and will be responsible for communicating with the committees. The Vice President will fill for the President when not available and perform the duties of the President.

If any officers' duties become overwhelming or the officer is not able to do them a person (or persons) may be appointed to assist or to take over certain duties from the assigned officer.

Any gathering of chapter members, one that has not been planned or approved by the board is not a chapter function.

Voting of any type may be done in person at meeting or by regular mail or by email if a number majority is required and that number is not present at the meeting.

If a regular mail or email vote is taken and member does not respond, that will be considered a vote in the affirmative.

